

**NORTHERN CHEYENNE TRIBE
TRIBAL TRANSPORTATION PROGRAM/TRANSPORTATION PLANNING
*JOB ANNOUNCEMENT***

POSITION: Motor Vehicle Operator (Truck Driver) – Seasonal
1 Positions

SUPERVISOR: Forman

SALARY: \$42.24

OPENING: April 29, 2024

CLOSING: May 9, 2024

HOW TO APPLY: Submit a completed application, RESUME, (3) current (within one year) letters of recommendations, one must be from a past/current employer, Tribal certification (if claiming Tribal preference), a DD214 (if claiming Veteran preference), College transcripts (if claiming college education), Valid CDL, and current Driving Record to: Northern Cheyenne Tribe, attn: Human Resources Office, PO Box 128, Little Wolf Capitol Building, Lame Deer, MT. 59043

Submit the required documents to the Human Resources Office located at the Little Wolf Capitol Building at the Security Desk, or mail to the Northern Cheyenne Human Resources Department at PO Box 128, Lame Deer, MT. 59043, or you can call (406) 477-4825 to email or fax.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

MAJOR DUTIES

The incumbent will be responsible as a Motor Vehicle Operator (Truck Driver) for operating over the road haul units, heavy truck tractor-semi trailer rigs in a safe and effective manner. The Motor Vehicle Trucks may include end dump trucks, water hauling units, The drivers of vehicles equipped with special-purpose accessory equipment know how to operate power takeoff controls of equipment with more complex functions, stake bed trucks, conventional cab truck tractors with or without auxiliary axles, trailers may include, lowboy tandem and triple axle haul trailers, drop deck haul trailers, belly dump & side dump aggregate hauling trailers, van type trailers, and tow away specialty paving and crushing equipment. The operator of motor vehicle truck tractor-trailer combinations (including refueling vehicles) couple and uncouple the truck tractor and semi-trailer or truck and trailer, and connect and disconnect the air brakes and electrical lines, they maneuver these vehicles within close tolerances when driving and backing over uneven ground and in narrow or congested areas, backing into loading docks, parking parallel to similar equipment. Incumbents will operate gas or diesel powered vehicles hauling materials and equipment for road construction projects. Observes established time schedules, roads and highway regulations and safety precautions. Is responsible for the loading and unloading of heavy equipment and materials, ensures that cargo is properly distributed and

secured, assures that maximum capacity regulations are not exceeded and that only authorized equipment and materials are transported. Incumbent performs operator maintenance such as checking fluid levels and air pressure in tires, and cleaning and washing the vehicles. Operate vehicles over rough terrain, in close quarters, and in heavy traffic on both long and short hauls. In case of accident, fills out driver's accident reports. Duties may vary, depending upon requirements of tonnage trucks or vehicles to be operated for specific position. The motor vehicle operator truck driver is to operate motor vehicles in a safe and effective manner in order to minimize the risk of injury, property damage or loss of life, practice work zone safety.

KNOWLEDGE REQUIRED BY POSITION:

Incumbent must know limitations and advantages of each motor vehicle; operator is required to operate, know start up procedures, shut down procedures, how to maneuver and operate implement controls; operator must know the type of construction activity task with! before proceeding with roads, construction, rehabilitation or reconstruction activities, must have knowledge of road construction and maintenance techniques, before commencing with maintenance of roads and transportation systems in order to ensure safe roadways within the hamlet, main activities may include but not limited are rights of way, turn around clearances, swing clearances, project restrictions may include power lines, buildings, underground utilities, call before you dig, work place safety requirements and procedures, knowledge of record keeping system, knowledge of equipment cleaning standards and procedures. Knowledge of Department of Transportation laws and regulations specifically load limits, widths, height restrictions, road closures and weight limits, permitting and log book requirements. The motor vehicle operator is responsible to select the safest most direct and legally allowed route to be followed, and identify alternative routes which may be used if emergency situations arise. The incumbent may be required operate on interstate highways, winding roads with steep grades, must be knowledgeable on how to manipulate the dual braking system to prevent the semi-trailer from jackknifing, taking every precaution to protect and secure the load to insure load is not overloaded or unevenly loaded, the operator must remain attentive and maintain a defensive attitude while traveling on public highways.

SUPERVISORY CONTROLS

Incumbent is under direct supervision of the construction foreman. Incumbent will follow written and oral instructions concerning preventative maintenance walk around inspections, safe operation and care of motor vehicle equipment, material handling task, may be required to work independently or as a team to accomplish work assigned by construction foreman and or delegated lead. Following fire and safety rules and regulations is mandatory.

PERSONAL CONTACTS

Contacts are with equipment operators, contract mechanics, foreman, and agency roads supervisor, serviceman oiler and oiler helper, area equipment specialist and project engineer.

PHYSICAL DEMANDS

The Motor Vehicle Operator Truck Driver has Physical Requirements: Considerable physical effort may be required to change tires, climb on tractors to hook up service lines, lower landing gears, and make couplings between vehicle and towed equipment. Incumbent requires frequent stooping, lifting, and handling of objects weighing up to 40 pounds, and occasional handling of heavier objects while working with chains, tow-bars, load binders and tires.

WORK ENVIRONMENT

Work is performed inside enclosed cabs in all kinds of weather. Work must be performed and which create hardship for the incumbent including the frequency and occurrence of physical demands, environmental conditions.

OTHER

The incumbent is required to operate a government owned or leased equipment and must be in possession of a valid state commercial driver's license (CDL).

PREFERNCE IN HIRING:

In accordance with the hiring preference policy of the Northern Cheyenne Tribe, first preference in hiring for this position will be given to qualified enrolled members of the Northern Cheyenne Tribe. (Attachment of Tribal Identification or Enrollment Certification must be provided)